



The Welding Specialists

- * Pre-Employment Courses
- * Journeyman Welder Upgrading
- *CWB/ASME Training & Testing
- *SMAW/FCAW/GTAW/GMAW

As of April 28, 2020

COVID-19 Action Plan

General

1. **Anyone feeling sick in any way will not be allowed to be in the building** and is asked to stay away until all symptoms have subsided. Everyone will be screened prior to entering the building, this will include checking body temperature and asking screening questions. Anyone with a body temperature over 38 deg C will be not be allowed to enter. See appendix A. Time missed from the course will not be held against any student in any way. If extra time is required to complete the course, then time will be allotted on a case by case basis.
2. Students must be wearing a face mask prior to entering the building and keep it on. We have some community masks which can be provided if required. Please clean your masks regularly and store them in a plastic zip loc bag when not in use.
3. Wash your hands for 20 seconds or use the hand disinfectant provided immediately after entering the building, EVERYTIME. New soap dispensers have been installed in the shop bathroom and the kitchen area of the classroom. Hand sanitizer has been provided throughout the facility.
4. A visitor's log book has been created and placed adjacent to the door in the shop. All visitors must sign in prior to entering the building. Students are exempt from this as their classroom attendance will be provided for contact tracing if required.
5. Only the bathroom in the shop will be available for use by Ready Arc students and staff. The other bathroom in the hallway is designated for Gerry's Welding staff only.
6. Staff only are allowed in the hallway or office.
7. All transactions will be made using the debit machine if possible. If cash must be used, then disinfect your hands immediately after.
8. Please wash your hands periodically throughout the day- during breaks and lunch
9. Always maintain physical distancing of 2 meters with some exceptions in the shop area that will be dealt with in the section below. Students are required to maintain the 2-meter physical distancing even when outside the building.
10. All food and meals are to be prepared at home and brought to school. Microwaves, coffee machines and the kitchen area are off limits.
11. Students are asked not to leave the property once they arrive for the day unless absolutely necessary. Please come to class fully prepared to stay for the entire day.

Phone: (506)696-8336

Email: jason@readyarc.ca

Web: readyarc.ca

Facebook: Ready Arc Training and Testing

Shipping Address:

70 McIlveen Dr.

Saint John, NB

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12. Every day class will be stopped 10 minutes early at lunch and the end of the day to give time for the students and staff to disinfect all the common surfaces in Ready Arc's side of the building. A diluted bleach solution and rags will be provided to be applied to all doorknobs, desktops, counter tops, chairs and any other common surface in the facility.
13. All employees, students and visitors not willing to participate in the COVID-19 Action plan will be asked to leave the premises.

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COVID-19 Action Plan

Classroom

1. All desks have been moved 2 meters apart. Please be aware of the 2 meter physical distancing requirements while moving around the classroom.
2. Lunch will be taken at your desk, congregating in groups during lunch or break is not allowed.
3. Only one person at a time will be allowed to leave the class to use the washroom
4. No more than two people on the stairs at a time, going in the same direction and 2 meters apart. If someone is coming down and you want to go up, please wait for them to descend and move away from the bottom of the stairs before proceeding.
5. No more than one person in the locker room at a time
6. It is recommended that students wear a community face mask anytime they are not sitting at their desk.

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COVID-19 Action Plan **Shop**

1. Respirators must be worn in the shop along with the regular PPE- safety glasses, ear plugs etc.
2. Shop instructors will wear community face masks or respirators while instructing students in their booths or anytime physical distancing cannot be maintained.
3. While working in the shop please do not wander around or congregate in any way. If you have a question while in your booth just step outside of your booth and wait for the instructor to approach you. We will be around.

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Appendix "A"

NOTICE



Screening for COVID-19

**PLEASE DO NOT ENTER THE BUILDING
WITHOUT ANSWERING THE FOLLOWING QUESTIONS**

1. Do you have at least two of the following symptoms:

- Fever above 38° C
- New or worsening chronic cough
- Sore throat
- Runny nose
- Headache
- New onset fatigue
- New onset muscle pain
- Diarrhea
- Loss of taste
- Loss of smell

2. Are you under the age of 18 and experiencing purple fingers or toes? If you answered YES to question 1 or 2, self-isolate immediately and call 811 or your family physician for further direction.

3. Have you returned from travel outside of New Brunswick within the last 14 days?

If you answered YES to question 3, you must immediately self-isolate for 14 days unless you have a written exemption. If you have or develop symptoms, call 811 or your family physician.

4. Have you had close contact within the last 14 days with a confirmed case of COVID-19?

If you answered YES to question 4, you must immediately self-isolate for 14 days, if you have or develop symptoms, call 811 or your family physician

5. Have you had close contact within the last 14 days with a person being tested for COVID-19?

If you answered YES to question 5, you may enter the building. However, you must self-monitor for symptoms. If symptoms develop, self-isolate and call 811.

WorkSafeNB - May 6, 2020

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